



MINISTERUL EDUCAȚIEI NAȚIONALE
ȘCOALA NAȚIONALĂ DE STUDII POLITICE ȘI ADMINISTRATIVE
FACULTATEA DE MANAGEMENT

Bd. Expoziției nr. 30A, Sector 1, 012104, București, România, Tel. 037 217 7141
 edu@facultateademanagement.ro, www.facultateademanagement.ro

COURSE DESCRIPTIONS

1. Information about the program

1.1 Higher education institution	National School of Political Science and Public Administration
1.2 Faculty	College of Management
1.3 Department	Management
1.4 Field of study	Management
1.5 Level of qualification	Master
1.6 Programme of study/Qualification	Programme and Investments Management

2. Information about the course

2.1 Subject	Simulation in management						
2.2 Course instructor	Lecturer Ramona – Diana Leon						
2.3 Seminar instructor	Lecturer Ramona – Diana Leon						
2.4 Year of study	1	2.5 Semester	I	2.6 Evaluation	E	2.7 Type of discipline	Mandatory

3. Estimated time allocation (hours allocated to academic activities during the semester)

3.1 Number of hours / week	3	from which: 3.2 course	2	3.3 seminar/laboratory	1
3.4 Total hours from curriculum	42	from which: 3.5 course	28	3.6 seminar/laboratory	14
Time allocation					hours
Studying course material, bibliography and notes					28
Further documentation in library, on electronic platforms and on the field					30
Preparation for seminars / laboratories, homework, projects, portfolios and essays					42
Tutorial					3
Exams					2
Other activities.....					
3.7 Total hours of individual study	105				
3.9 Total hours per semester	175				
3.10 Number of ECTS credits	7				

4. Prerequisite (if it is the case)

4.1 regarding curriculum	<ul style="list-style-type: none"> Provides a general knowledge of current management practices
4.2 regarding competences	<ul style="list-style-type: none"> Documentation; Understanding and applying the concepts from the management field.

5. Conditions (if it is the case)

5.1. for the course	<ul style="list-style-type: none"> Amphitheatre; Minimum attendance 70%.
5.2. for the seminar/laboratory	<ul style="list-style-type: none"> Classroom; Minimum attendance 70%



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6. Specific competences acquired	
Professional competences	<ul style="list-style-type: none"> • the capacity of analysis and synthesis; • the capacity of applying the theoretical concepts in the management practice; • understanding the process of decision-making.
Cross competences	<ul style="list-style-type: none"> • developing critical thinking; • developing the capacity of induction and deduction; • developing strategically thinking; • developing the ability of working with deadlines; • increasing flexibility.

7. Course objectives (based on the specific competences acquired)

7.1 Main objective	<ul style="list-style-type: none"> • Understanding how the theoretical concepts are applied in the management practice.
7.2 Specific objectives	<ul style="list-style-type: none"> • acquiring knowledge on how to conduct the recruitment and selection processes; • acquire knowledge about managerial decision making.

8. Content

8.1 Course	Teaching methods	Observations
1. The manager – characteristics, roles and competences	Lectures and debates	
2. Managerial activities	Lectures and debates	
3. The role of planning in projects and programmes	Lectures and debates	
4. Organizing the activity in projects and programmes	Lectures and debates	
5. Strategies and tactics in projects and programmes	Lectures and debates	
6. Recruitment and the influence of the domain of activity upon it	Lectures and debates	
7. HR selection and the influence of the domain of activity upon it	Lectures and debates	
8. Motivating and coordinating project teams	Lectures and debates	
9. The role of leadershipului in project management	Lectures and debates	
10. Uni-criteria managerial decisions	Lectures and debates	
11. Multiple criteria managerial decisions	Lectures and debates	
12. How to take an investment decision? Steps and forecasting methods	Lectures and debates	
13. Financial control in projects and programmes	Lectures and debates	
14. HR control in projects and programmes	Lectures and debates	
Bibliography		
Gomez-Mejia, L.R. and Balkin, D.B. (2012) <i>Management. People, Performance, Change</i> , Pearson Education, New Jersey.		
Kurtz, D.L. and Boone, L.E. (2011) <i>Contemporary Business</i> , edition XIV, John Wiley & Sons, Inc., New Jersey.		
Robbins, S.P. and Coulter, M. (2012) <i>Management</i> , edition XI, Pearson Education, New Jersey.		
Whetten, D.A. and Cameron, K.S. (2011), <i>Developing Management Skills</i> , edition VIII, Pearson Education, New Jersey.		



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8. 2 Seminar/laboratory	Teaching methods	Observations
1. The manager – characteristics, roles and competences	Problematic, Case study	
2. The specificity of the managerial activity based on the field of activity	Case study, Exercise	
3. Job description and recruitment advertisement	Exercise	
4. Interview – conditions, interview guide and analysis	Exercise	
5. Decision making. Structural and uni-criteria decisions	Exercise	
6. Decision making. Structural and multiple criteria decisions	Exercise	
7. Monte Carlo simulation	Exercise	
Bibliography		
Gomez-Mejia, L.R. and Balkin, D.B. (2012) <i>Management. People, Performance, Change</i> , Pearson Education, New Jersey.		
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9. A cross-discipline approach of the course and the expectations of the epistemic community, professional associations and employers

- The course is updated according to the changes that occur in contemporary economic environment;
- The case studies and the exercises are outdated and can be also applied by the epistemic community, professional associations and employers.

10. Evaluation

Type of activity	10.1 Evaluation criteria	10.2 Evaluation methods	10.3 Share in the final grade
10.4 Course	Acquired knowledge	Multiple choice exam	40%
10.5 Seminar/laboratory	Acquired knowledge	Involvement in class activities	20%
	Developed skills	Projects	40%
10.6 Minimum standard of performance			
<ul style="list-style-type: none"> • Obtaining 5 (five) by accumulating 5 points from a total of 10 points. 			

Filling Date

Course instructor signature

Seminar instructor signature

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Improvement date in the department

Head of department signature

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